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## TITLE: TOUR ASSISTANT HEAD CONCESSIONAIRE

Department: Tour	Staffing Classification: Seasonal
Reports To: Head Concessionaire	FLSA Status: Exempt
Date Approved: 30JAN2023	Pay: \$650-750/wk

### JOB SUMMARY:

Assist the Head Concessionaire in a profitable, efficient, and attractive concessions operation. Assist in the oversight of the concession staff.

### ESSENTIAL FUNCTIONS:

(Majority of duties, but not meant to be all-inclusive nor prevent other duties from being assigned as necessary.)

- Assist Head Concessionaire in the evaluation of concession equipment and any other concession related touring needs for the coming year prior to start of tour.
- Assist in the training and organization of concession crew prior to start of tour. Assist in the establishment of a work schedule for concession crew and Troupers interested or assigned to work concessions.
- Assist in the oversight of the concessions crew performance and promote positive customer relations behavior in the crew throughout the tour.
- Maintain positive concessions crew morale.
- Effectively communicate and work as part of a team.
- Assist with training for all concessionaires to hawk products in and out of the tent.
- Assist in the maintenance of daily inventory and daily cash counts
- Maintain a clean, attractive presentation at both concession areas.
- Assist in the set-up and tear-down of concession tents.
- Drive company vehicle.
- Assist in the set-up and tear down of back lot at the discretion of the Tour General Manager, and Operations Director. Duties may include but not limited to: Setting and leveling bunkhouses, running hoses and electrical cords, setting up dishwashing station, setting up picnic tables and dining tent.
- Other duties as assigned.

### WORKING CONDITIONS:

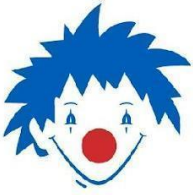
(Typical working conditions associated with this type of work and environmental hazards, if any, that may be encountered in performing the duties of this position.)

- Internal: Work is normally conducted in a kitchen environment.
- External: Work requires travel throughout Vermont and surrounding states in preparation for and while on summer tour.

### PHYSICAL DEMANDS:

(The physical effort generally associated with this position.)

Work involves standing, walking, bending, kneeling, reaching, stooping, and other physical activities consistent with setting up heavy equipment. Work may include lifting, carrying, or moving objects and equipment weighing over 50 pounds.



**SUPERVISION:**

Supervision is received from the Head Concessionaire.

**PERIOD OF EMPLOYMENT:**

This is an approximately three-month seasonal position 20JUN-23AUG2023.

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To be considered for this position, please contact [jobs@smirkus.org](mailto:jobs@smirkus.org).

Interested parties please include:

- In the subject line, put “TOUR” in all caps and the job title that you are applying for
- Cover letter
- Resumé

***CIRCUS SMIRKUS – A PROMISE OF INCLUSION***

*Circus Smirkus celebrates all types of peoples, cultures, and skills to showcase the multifaceted triumph of human abilities, particularly among our youth population. Joining Circus Smirkus – as a participant, an employee, a volunteer, or an audience member – means you belong. And to all who join, Smirkus asks for you to embrace our values and to help us create joy and magic for everyone who encounters a Smirkus program. We commit to providing everyone equal opportunity to shine— both in and out of the ring..*

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