



TITLE: Camp Head Rigger

Department: Camp	Staffing Classification: Seasonal
Reports to: Head Coach, Camp Director	FLSA Status: Exempt
Date Approved: 1/20/2025	Signature:

JOB SUMMARY:

Responsible for ongoing safety inspections and regular maintenance of the camp tents and surrounding grounds and for the safe design, installation, and operation of all circus and tech-related rigging within those tents.

ESSENTIAL FUNCTIONS:

(Majority of duties, but not meant to be all-inclusive nor prevent other duties from being assigned as necessary.)

1. Develop procedures for the safe and efficient operation of rigging apparatus.
2. Keep inventory of all camp rigging and tent equipment. Inform Camp Director of rigging and equipment needs. Purchase new rigging equipment and supplies within budget.
3. Supervise and participate in the set-up and teardown of all rigging and circus equipment including lighting in circus tents. Assist with tent setup and teardown as needed.
4. With the Assistant Rigger, Head coach and Aerial Tent Lead, prepare rigging equipment for each daily training session, and for each performance and demonstration. Plan, supervise and participate in rigging changes during training and performances.
5. As needed, train coaches in appropriate rigging procedures. Supervise ring crew during performances and demonstrations.
6. Perform safety evaluations on all rigging equipment on a weekly basis, and on tents daily.
7. Perform general maintenance on ground equipment (unicycles, wire, etc.), rigging, bleachers and tents.
8. Assist with design and building of props when needed.
9. Maintain open daily communication with Head Coach and Camp Director.
10. If applicable, participate in specialty coaching when not in time conflict with rigging duties. Participate in daily coach meetings. Participate in all general staff meetings and Leadership Team meetings when needed. Participate in staff orientation and training sessions.
11. Participate in general camp activities as time and interest allows. Encourage campers to participate and have fun in all areas of camp.
12. Help to maintain the cleanliness and organization of the circus training spaces on a daily basis. Help to keep the coaches' dorm, dining hall and tents clean and organized.
13. Participate in weekly night duty rotation if needed.
14. Be an inspirational role model to campers in and out of circus class.

PHYSICAL DEMANDS:

Work involves standing, walking, bending, kneeling, reaching, stooping, and other physical activities consistent with setting up heavy equipment. Work may include lifting, carrying or moving objects and equipment weighing over 100 pounds.

SUPERVISION:

Supervision is received from the Camp Director and Camp Head Coach

SALARY: Base: \$900/week. Room and Board included

PERIOD OF EMPLOYMENT:

This is an approx. three month seasonal position from late May to late August with the possibility of pre- and post-season consultations.

A Promise of Inclusion

Circus Smirkus celebrates all types of peoples, cultures, and skills to showcase the multifaceted triumph of human abilities, particularly among our youth population. Joining Circus Smirkus – as a participant, an employee, a volunteer, or an audience member – means you belong. And to all who join, Smirkus asks for you to embrace our values and to help us create joy and magic for everyone who encounters a Smirkus program. We commit to providing everyone equal opportunity to shine— both in and out of the ring.