



**TITLE: Camp Head Rigger**

Department: Camp	Staffing Classification: Seasonal
Reports To: Summer Camp Director, Head Coach	FLSA Status: Exempt
Date Approved: 3/6/2019	Signature:

**JOB SUMMARY:**

Responsible for: the ongoing safety inspections and regular maintenance of the camp tents and surrounding grounds; also for the safe design, installation, and operation of all rigging within those tents.

**ESSENTIAL FUNCTIONS:**

(Majority of duties, but not meant to be all-inclusive nor prevent other duties from being assigned as necessary.)

1. Develop procedures for the safe and efficient operation of rigging apparatus.
2. Keep inventory of all camp rigging and tent equipment. Inform Camp Director of rigging and equipment needs. Purchase new rigging equipment and supplies within budget.
3. Supervise and participate in the set-up and teardown of tents, all rigging and circus equipment.
4. Prepare rigging equipment for each daily training session, and for each performance and demonstration. Plan, supervise and participate in rigging changes during Training and performances.
5. As needed, train coaches in appropriate rigging procedures. Supervise ring crew during performances and demonstrations.
6. Perform safety evaluations on all rigging equipment on a weekly basis, and on tents daily.
7. Perform general maintenance on ground equipment (unicycles, wire, etc.), rigging, bleachers and tents.
8. Design and build props when needed.
9. Maintain open daily communication with Head Coach and Camp Director.
10. If applicable, participate in specialty coaching when not in time conflict with rigging duties. Participate in daily coach meetings. Participate in all general staff meetings. Participate in staff orientation and training sessions.
11. Participate in general camp activities as requested by the Camp Director. Attend non-circus activities when possible to encourage campers to participate and have fun.
12. Help to maintain the cleanliness and organization of the circus training spaces on a daily basis. Help to keep the coaches' dorm, dining hall and tents clean and organized.
13. Participate in weekly night duty rotation if needed.
14. Be an inspirational role model to campers in and out of circus class.

**PHYSICAL DEMANDS:**

Work involves standing, walking, bending, kneeling, reaching, stooping, and other physical activities consistent with setting up heavy equipment. Work may include lifting, carrying or moving objects and equipment weighing over 100 pounds.

**SUPERVISION:**

Supervision is received from the Camp Head Coach.

**PERIOD OF EMPLOYMENT:**

This is an approx. three month seasonal position from early June to late August 2019.

*Circus Smirkus is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, disability, age, or veteran status.*

<http://www.smirkus.org>