

# CIRCUS SMIRKUS

The Circus Barn, Inc. – An Equal Opportunity Employer

## Circus Smirkus Position: CAMP COUNSELOR

Department: Camp	Staffing Classification: Seasonal
Reports To: Head Counselor, Camp Director	FLSA Status: Exempt
Date Approved:	Signature:

### Job Summary:

Responsible for the care, safety, comfort, behavior, and morale of the Circus Smirkus campers, ages 5 to 18.

**Essential Functions:** (Majority of duties, but not meant to be all-inclusive nor prevent other duties from being assigned as necessary.)

1. Provide support and guidance for the campers. Develop appropriate positive relationship with all campers within your counselor group. Be available to listen to concerns, issues, and problems. Help negotiate disputes. Provide counseling where appropriate. Be aware of and sensitive to issues before they become problems. Communicate any camper interactions, concerns or accomplishments to the Head Counselor and Camp Director.
2. Maintain a positive and energetic attitude while working with campers, CITs, parents, and staff.
3. Supervise all assigned aspects of the campers' day including hygiene, transitions and meals.
4. Assist coaches with camper issues, spotting and supervision within the training sessions. Maintain open communication with all coaching staff. Report any camper concerns that may affect training to the Camp Director.
5. Assist Program Staff as needed in general camp activities. Display enthusiasm for meal dress-ups, general programs and circus training sessions. Motivate campers to participate fully. Provide creative ideas for campers regarding meal dress-ups and general programs.
6. Keep track of your camper's nutrition at meal times or in the dorm, and work with your campers to correct any problems. Notify the Health Professional if needed.
7. Be aware of issues related to child abuse, sexual abuse, and self-harm. If you suspect that such abuses may be happening to a camper, it is your legal obligation to report this to the Camp Director and the Vermont Department of Children and Families.
8. Inform Health Professional and/or Camp Director of any camper illness or injury immediately. Monitor camper illness or injury as instructed by the Health Professional.
9. Help to instruct campers in safety procedures such as but not limited to fire drills, thunder drills, evacuation of the tents, dorms and dining hall.
10. Oversee the completion of camper daily chores. Provide appropriate instruction and motivation during chores. Help to maintain the cleanliness and organization of the dorms, dining hall and program areas on a daily basis. Make chores fun and positive for your group.
11. Participate enthusiastically in the morning run, warm-ups, and strengthening on a daily basis.
12. Participate in daily counselor meetings. Participate in all general staff meetings. Participate in staff orientation and training sessions.
13. Participate in morning and afternoon on-duty rotation according to the set schedule. Participate in afternoon and evening activities as assigned.
14. Participate in weekly night duty rotation as assigned.
15. Maintain open daily communication with the Head Counselor and Camp Director.
16. Be an inspirational and positive role model for all campers, CITs and staff.
17. Other counseling jobs as needed.

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**Working Conditions:** (typical working conditions associated with this type of work and environmental hazards, if any, that may be encountered in performing the duties of this position.)

Work is normally conducted both indoors and outdoors, in school dorms and in circus tents. Weather conditions may vary.

**Physical Demands:** (the physical effort generally associated with this position.)

Work involves standing, walking, bending, kneeling, reaching, stooping, and other physical activities consistent with working out and/or setting up heavy equipment. Work may include lifting, carrying, or moving objects and equipment weighing over 50 pounds.

**Supervision:**

Supervision is received from the Camp Director, Assistant Director, and Head Counselor.