



## TITLE: SOUND ENGINEER

Department: Tour	Staffing Classification: Seasonal
Reports To: Technical Director & Production Manager	FLSA Status: Exempt
Date Approved:	Signature:

### JOB SUMMARY:

Plan and execute all sound needs. Assist in the execution of all lighting and special effect needs for the production. Assist in the safe and efficient set-up and tear-down procedures for the technical department including lighting and sound.

### ESSENTIAL FUNCTIONS:

(Majority of duties, but not meant to be all-inclusive nor prevent other duties from being assigned as necessary.)

1. Mix live band and run recorded audio cues during performances and rehearsals as specified by Sound Designer.
2. Work with Production Manager and Artistic Director to update sound cues as needed on tour, while maintaining the intent of the sound design.
3. Participate in band rehearsals as requested by Music Director or Bandleader.
4. Participate in sound checks each site and as needed.
5. Run sound board during all performances unless excused by the Production Manager.
6. Responsible for the safe and efficient set-up and take-down of sound system at each location.
7. Assist in the set-up and take-down of all other technical equipment including lighting and effects.
8. Train Technical Director as backup sound board op.
9. Plan and execute, with the Technical Director, the safe and efficient loading and unloading of technical equipment for travel.
10. Responsible for the maintenance and repair of all sound equipment. Assist Lighting Technician with all electrical needs.
11. Keep accurate inventory of sound equipment.
12. Return rented sound equipment in good condition at end of tour.
13. Assist in the set-up and tear down of back lot at the discretion of the Circus Operations Director. Duties may include but are not limited to: Setting and leveling bunkhouses, running hoses and electrical cords, setting up dishwashing station, setting up picnic tables and dining tent.
14. Must be able to lift at least 50 pounds.
15. Ability to work at heights.
16. Drive company vehicle.
17. Other jobs as needed.

### WORKING CONDITIONS:

(Typical working conditions associated with this type of work and environmental hazards, if any, that may be encountered in performing the duties of this position.)

Internal: Work is normally conducted in an office environment.

External: Work requires travel throughout Vermont and surrounding states in preparation for and while on summer tour.

**PHYSICAL DEMANDS:**

(The physical effort generally associated with this position.)

Work involves standing, walking, bending, kneeling, reaching, stooping, and other physical activities consistent with setting up heavy equipment. Work may include lifting, carrying or moving objects and equipment weighing over 50 pounds.

**SUPERVISION:**

Supervision is received from the Technical Director and Production Manager. Additional direction is received from the Sound Designer.

**PERIOD OF EMPLOYMENT:**

This is an approx. three month seasonal position from June- August 2018.

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To be considered for this position, please contact [tour@smirkus.org](mailto:tour@smirkus.org).

Interested parties please include:

- Cover letter
- Resumé
- Completed [Circus Smirkus Employment Application](#)

*Circus Smirkus is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, disability, age, or veteran status.*

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